



PROWEB
ProCal Web Service Data Exporter

Step 1

Install ProWeb using the supplied programs install following programs should be installed into the ProCal Programs install folder (C:\ProCal\Programs) on the local PC :

Web Data Exporter.exe
WebData Template.mdb

This is installed with the ProCal Web Exporter V2.00 self-extracting Zip file

Step 2

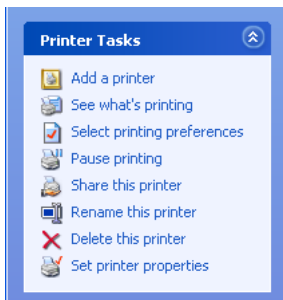
Create a folder within the main ProCal folder named :

C:\ProCal\PDF

This will be used as a temporary location for creating the PDF certificates

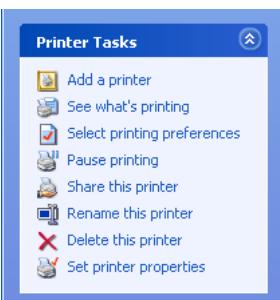
Step 3

Edit the Adobe PDF printer, located in the **Printers and Faxes** section of Windows control panel

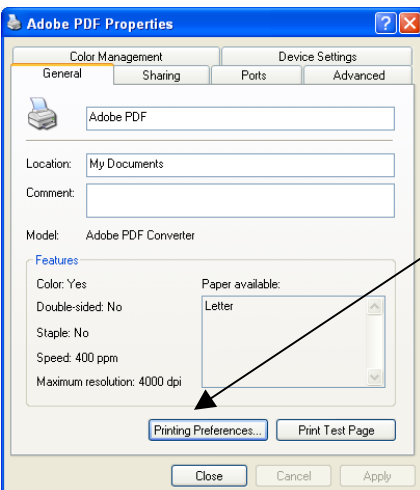


Right click on the Adobe PDF printer icon and choose properties

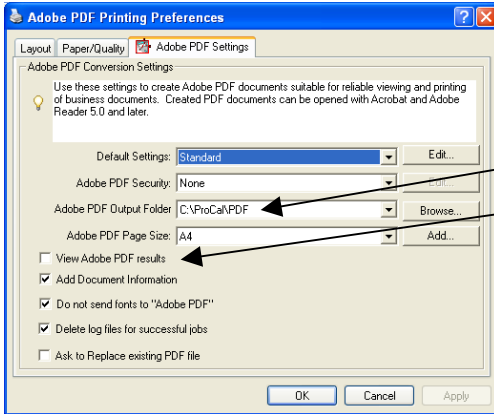
The **Adobe PDF Printer** View PDF results option should be set as unchecked (do not view PDF results) – this is done by :



Right click on the Adobe PDF printer icon and choose properties



Select the **General** tab, then click **Printing Preferences...**



Set Adobe PDF Output Folder to C:\ProCal\PDF
Ensure View Adobe PDF Results is **UNCHECKED**

Step 4

Setup a folder for the WebData.mdb database to be created and the PDF certificates to be stored

It is suggested that this is located in a folder named **C:\ProCal\Web Data Export**

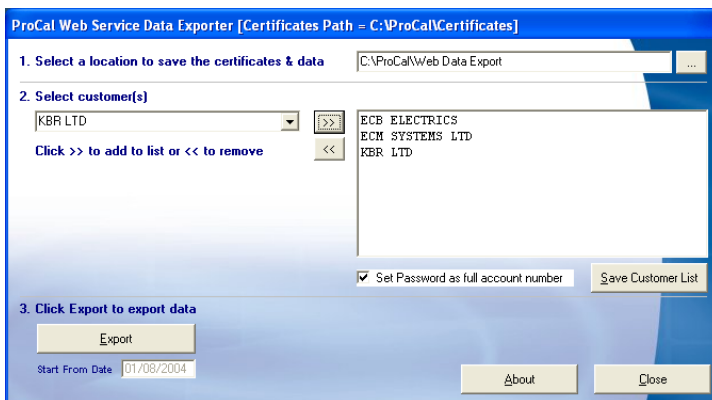
Step 5

Set up the Web Data Export program for use – start the web data exported program
C:\ProCal\Programs\Web Data Exporter.exe

When the program starts up it will load the customer list as set by the **ProCal-Track** Contacts Database path

The Web Data Exporter program uses the Certificates Database path as set in ProSet – this path is displayed in the program caption – see example below, which displays
[Certificates Path = S:\ProCal\Certificates]

Section 1 : Select a location to save the certificates & data'



For the section marked '1. Select a location to save the certificates & data', choose the **C:\ProCal\Web Data Export** folder as created previously.

This is the folder where all export data will be copied to.

Section 2 : Select Customers

Next select one or more customers from the section marked '2. Select Customers' – use the drop down list to select a customer and then use the >> button to add it to the list. The << button can be used to remove the customer from the list.

Use the **Save Customer List** button to save this list – it will be automatically loaded the next time the program starts.

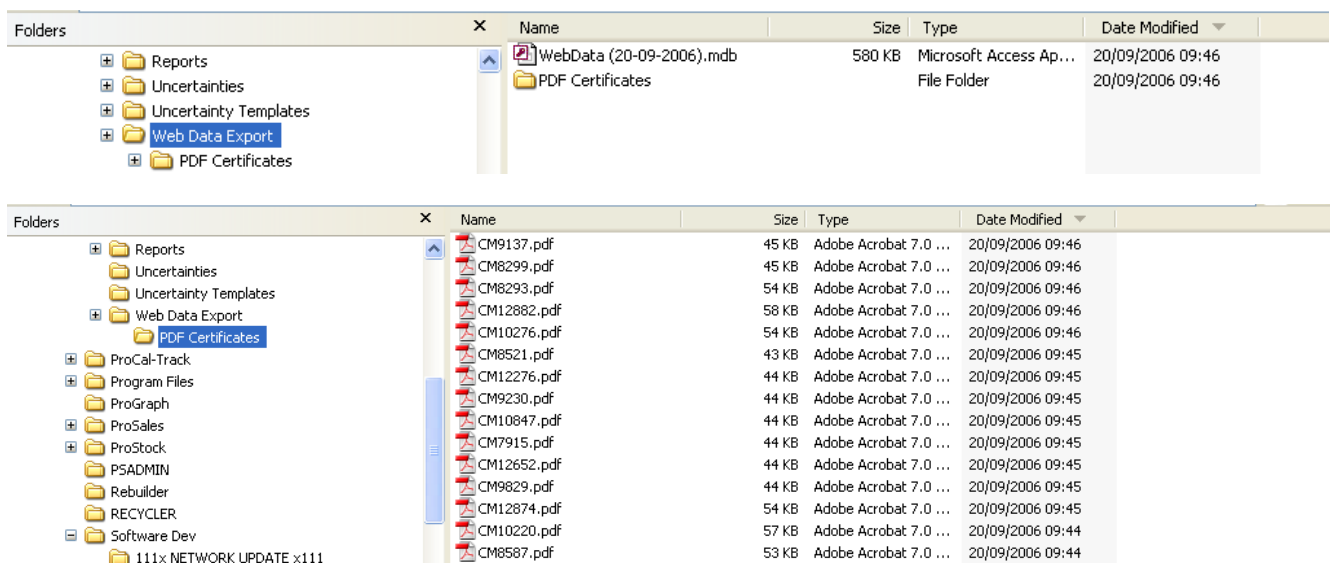
Section 3 : Export Data

The program is now ready to perform data export.

Click the Export button and the program will :

1. Create a copy of the WebData database (this file has the current date added to its filename)
2. Extract selective data from the main ProCal database to the WebData database
3. Create PDF versions of any certificate that does not already exist as a PDF – this is an incremental process, so only PDFs that have not previously been created will be done.

Once completed, look in the folder as selected at the top of the screen for the WebData.mdb file (e.g. WebData (18-09-2006).mdb) and a sub folder named PDF Certificates with the certificates in.



The WebData database file and the PDF files located in the PDF certificate folder are now ready to upload to the webspace via FTP.

Signature Scans

The signatures of all approved signatories should be created as BITMAP files, and match the size of the **Example Signature.bmp** file supplied.

The filenames of these signature files should match EXACTLY the signatory names as set in ProSet.